



**ACE Leadership High School
Meeting of the Governing Board
February 23, 2022**

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am
The meeting will take place
on Zoom:

<https://zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

AGENDA

I. Call to Order for Regular Meeting:

II. Roll Call for Quorum:

Members Present: Ronda Gilliland-Lopez, Amy Ballard, JR Tarin, Jacqueline Schlessinger, Lon Freeman

Members Not Present: Tony Kocurek, Courtenay Eichhorst

Other Attendees: Ralph Gonzales, Justin Trager, Matt Salas, Casey Mason, Sean Calvert, Zach Kirchgessner, Dan Hill

III. Approval of Agenda (Action)

Agenda additions approved and added to agenda below

Motion: JR

Second: Ronda

Vote: Unanimously approved

IV. Approval of January, 2022 Minutes (Action)

• Motion: Amy

• Second: JR

• Vote: Unanimously approved

V. Public Comment:

No public comment.



VI. Student/Faculty presentation

Presentation at March meeting. (Community Schools Grant)

VII. Foundation Report (Sean Calvert, Chair of Foundation Board)

The Foundation's only function is to payrent currently, formerly had larger function. They may also run grants since they function as the non-profit arm of the school. Ronda thanked Sean for his service.

Sean shared that he will be stepping down from the Foundation. He may have identified someone to take on the job.

Amortization runs through February 2024 on New Mexico Bank and Trust Mortgage (building shell, not upgrades to property), lease payments continue through 2036. School has made 2 extra payments on the mortgage. Decision made to apply these to final lease payment. Rent check received from ACE to Foundation, to pay mortgage. Will need to consider refinance closer to fall 2022 (Justin).

Required off-site improvements have stagnated due to lack of communication from the City about intentions with Bellamah. Foundation/School owns various areas of land adjacent to the School as well.

Foundation Board consists of Sean Calvert (Chair), Becky Auge (Yearout), Melissa Gomez (JB Henderson), Felicia Candelaria (Sandia National Labs, former ACE student). Sean recommends more interaction between Foundation and Board, Board will consider a joint meeting in the future. Justin and Ronda will attend the Foundation meetings as well.

VIII. Financial Report and Approvals (Lon Freeman)

Lon thanked Zach for his work during the switchover from Angie. Audit committee held a quarterly meeting, which was very productive. They helped revise the corrective action plan for APS, which will be presented to them in March.

1. Vote to approve December 2021 Budget Adjustment Requests (Action)

Lon reviewed the BAR's (see Lon's notes in orange on report)

- Motion: Amy
- Second: JR
- Vote: Unanimously approved

2. Vote to approve January 2022 Voucher Disbursements, Bank Reconciliation and Financial Reports

Reviewed in committee, nothing out of the ordinary was noted. There was an increase in the number of students, resulting in a small decrease in the spend per student in the next report. Liquidity is in line with 5-year plan.



- Motion: JR
 - Second: Ronda
- Vote: Unanimously approved

- P-card and Bank Statement Reconciliation for January 2022
- Motion: JR
- Second: Amy
- Vote: Unanimously approved

IX. Board Reports

1. Chair and Executive Committee

The Executive Committee set the meeting agenda and met with Sean Calvert from the Foundation. Ronda and Justin reviewed Justin's evaluation process. Competencies will come to Executive Committee and will review with Justin. Next meeting Board will meet in closed session to make decisions around Justin's contract.

2. Audit Committee

Audit committee met.

3. Industry Engagement Committee

II. Co-Directors' Report

Justin Trager (ACE):

1. Legislative Update
 - One time 3% raise for the 4th quarter for all staff. This will likely come in as a BAR.
 - Next year, minimum 7% raise to start next year. All Extended Learning schools (ACE) will have a 10% raise requirement. This includes teachers and staff.
2. Other
 - Snow day on Thursday, will be rescheduled later.
 - Governor lifted mask mandate.
 - Christopher de Jesus has started
 - Enrollment 211 students
 - NAPE Summit (pathways to equity), Justin and Matt will be presenting.
 - Schools are visiting to see the ACE model in action.

Ralph Gonzales (ACE):

- COVID, last case reported 2/11/21
- 2 full surveillance techs will work with nurse
- Architect and contractor meeting today to talk about portable availability and projects.
- Van purchased, will be used to transport students to events.
- Security gate installed and functional.



- Extended learning is going well (drywall, welding, cooking and eSports are options for students wanting to do things after school)

Matt Salas (ACE):

- A lot of interest in building and working on cars, Matt is working with NAPA to create some opportunities for students to do this.
- Matt will coordinate judging and attendance at student expos, will remind if more judges needed.
- Women in Construction Conference, Chapter in New Mexico (AGC, Sandia)
- Heavy Equipment Rodeo, September 30th
- Capstone event should be well-attended.
- 30 applications currently in the pipeline for next fall
- Community School work is going well, using data gathered during focus groups to move the work forward.

Casey Mason (ACE)

- Lots of testing going on, some will require a shift in schedule
- SAT will be given to juniors, as required to State.

III. Items for Board discussion and action

1. COVID Policy updates

Justin brought a policy forward based on a survey of 88 families (28 responses), did not reveal a clear preference on masking one way or the other. Would like to lift mask mandate on April 4th. This delay will allow culture of hygiene to continue into public exhibitions. Will wait 1 week after spring break, to capture spike if this occurs.

Will re-implement masks if 5% or more of staff, students and faculty become infected.

- Motion: JR
- Second: Lon
- Vote: Unanimously approved

2. Signing Stipend Policy for SY 2022-23 (shared with Board prior to meeting)

- Motion: Amy
- Second: Ronda
- Vote: Unanimously approved

3. Retention Stipend for SY 2022-23 (shared with Board prior to meeting)

- Motion: Ronda
- Second: Lon
- Vote: Unanimously approved



4. Training Hours Update (Dan Hill)
 - Still trying to get approval from APS, he will take a more direct approach
 - Dan will send information on future trainings to Board
5. Board Retreat Follow-up (standing item)
6. Board Training, Culturally Linguistically Responsive Framework (Dan Hill), postpone until a future meeting due to overrun of meeting.
7. Consideration of March Meeting Date (addition to agenda)

Change to Tuesday, March 29th (Lon and Jacqueline cannot attend), make sure agenda goes out 72 hours in advance.

Add language about closed session.

IV. Items for Future Agenda

- Industry Engagement Committee needs standing item on agenda
- CLR Training TBA
- School Talking Points

V. Next Regular Meeting: March 29, 2022

VI. Adjournment: 8:56am

- Motion: JR
- Second: Amy
- Vote: Unanimously approved