



**ACE Leadership High School  
Regular Meeting of the Governing Board**

March 31, 2021

***Minutes***

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**MINUTES**

- I.** Call to Order for Regular Meeting: 7:32am
- II.** Roll Call for Quorum:  
Members Present: Ronda Gilliland-Lopez, Sam Hatchell, Lon Freeman, Tony Kocurek, Amy Ballard  
Members Not Present: Courtenay Eichorst  
Other Attendees: Dan Hill, Angie Lerner, J.R. Tarin, Justin Traeger
- III.** Approval of Agenda (Action)
- Motion: Ronda Gilliland-Lopez
  - Second: Sam Hatchell
  - Vote: Unanimously approved
- IV.** Approval of the February 24th, 2021 Governing Board Meeting Minutes (Action)
- Motion: Amy Ballard
  - Second: Ronda Gilliland-Lopez
  - Vote: Unanimously approved
- V.** Public Comment: No public comment
- VI.** Finance Report and Approvals (Action)
- Vote to approve February, 2021 Voucher Disbursements, Bank Reconciliation and Financial Reports
    - Motion: Amy Ballard
    - Second: Ronda Gilliland-Lopez
    - Vote: Unanimously approved

Lon confirmed that payroll taxes have been paid.

- Vote to approve BARs

BAR #	Fund	Description	Reason/Type	Amount
1	BAR 2021-0023-IB 24305-GEER		Fund Initial Budget	\$ 7,680
2	BAR 2021-0024-M 24101-Title I ESEA 2XXX		Function Maintenance	\$ -
3	BAR 2021-0025-T 11000		Operational Transfer	\$ -
4	BAR 2021-0027-M 24174-Carl D Perkins 1000		Function Maintenance	\$ -
5	BAR 2021-0028-M 31400-Special Capital Outlay-State 4000		Function Maintenance	\$ -
6	BAR 2021-00029 -D 11000-SEG		Decrease	\$(50, 639)

- Motion: Lonny Freeman
- Second: Tony Kocurek
- Vote: Unanimously approved

## II. Audit Committee

Committee met on 3/17/2021

## VII. Board Reports

- Chair and Executive Committee
  - New Board members  
Sam reached out to Jacqueline Price who is an ACE parent who may be joining the Board. Sam, Amy and Ronda (Executive Committee) will meet with her next week.
  - Justin sent out APS training information organized by Dr. Joseph Escobedo. Board should sign up for any and all trainings.

## VIII. Foundation Report (~~Sean Calvert~~)

Justin Traeger confirmed that insurance payment made as required.

## IX. Co-Director's Report (Justin Traeger)

- ACE is back in face to face mode, starting with family visits to campus for meetings.
- 2/3 of students returning (101) to evening program with similar numbers for day.
- All school staff who wanted vaccine have received it.
- Green Build with Homewise and CNM has started. Students are participating in paid work experience.



- Project-based learning will continue for students remaining in remote mode.
- Work with Future Focused Education on industry framework has started. Interviews and focus groups will be done with higher education and industry partners.
- Strategic plan was sent out to Board for review. Justin will update Board every 6 months on progress. Will be rolling out to ACE staff this summer.
- \$100,000 passed in capital outlay bill for solar equipment on ACE building. Has not been vetoed at this point.
- Engagement Director hired, Matt Salas formerly with Armijo Academy. MBA and Leadership from UNM, thesis on charter schools and marketing and branding.

#### X. Item's for Board Discussion and Action

- New board member vote: J.R. Tarin
  - Motion: Ronda Gilliland-Lopez
  - Second: Tony Kocurek
  - Vote: Unanimously passed
- Audit Committee membership additions (no vote required)
  - Jesse Funnell (community member)
  - Christina Sandoval (parent member)
- Board Strategic Planning document (Sam Hatchell)
  - Will review in future meeting

#### Closed Session

- Pursuant to Section 10-15-1(H)(2) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters. (Executive Director Evaluation)
  - Vote to go into Closed Session
    - Motion: Sam Hatchell
    - Second: Tony Kocurek
    - Vote: Unanimously approved

The Board discussed the agenda item.

- Following Closed Session, the Board will return to Open Session and issue its Statement of Closure and may take action on Executive Director's contract.
- Closed session ended at 8:45am
- Vote on Statement of Closure (roll call)
  - Sam Hatchell: Yes

- Amy Ballard: Yes
- Ronda Gilliland-Lopez: Yes
- Lon Freeman: Yes
- Tony Kocured: Yes
- J.R. Tarin: Yes

- Vote to approve contract renewal for Justin Traeger as Executive Director
  - Motion: Amy Ballard
  - Second: Lon Freeman
  - Vote: Unanimously approved

**XI.** Items for future agenda

- Budget approval for FY 2022
- Strategic Plan including committee structure
- Introduction to potential parent Board member
- Zoom option will continue to be offered as well as face to face option at ACE.

**XII.** Next Regular Meeting, Wednesday, April 28, 7:30am

**XIII.** Adjournment:

- Motion: Lon Freeman
- Second: Sam Hatchell
- Vote: Unanimously approved