



ACE Leadership High School
Regular Meeting of the Governing Board
April 28, 2021
Minutes

MINUTES

I. Call to Order for Regular Meeting: Called to order at 7:30am by Sam Hatechell, Sam Hatchell and Ronda Gilliland-Lopez co-led meeting.

II. Roll Call for Quorum:

Members Present: Amy Ballard (online), J.R. Tarin (online), Tony Kocurek (online), Sam Hatchell (ACE), Courtenay Eichhorst (online), Ronda Gilliland-Lopez (online), Lon Freeman (online)

Members Not Present:

Other Attendees: Angie Lerner (online), Justin Trager (online), Dan Hill (online), Ralph Gonzales (ACE)

Introduction: Jacqueline Schlessinger (not in attendance, ACE parent)

III. Approval of Agenda (Action)

- Motion: Tony Kocurek
- Second: Ronda Gilliland-Lopez
- Vote: Unanimously approved

IV. Approval of the March 31, 2021 Governing Board Meeting Minutes (Action)

- Motion: J.R. Tarin
- Second: Amy Ballard
- Vote: Unanimously approved

V. Public Comment: No public comment

VI. Finance Report and Approvals (Action) Lon Freeman

Lon Freeman presented the monthly and proposed FY22 budget proposal. Current on tax liabilities.

1. Vote to approve March 2021 Voucher Disbursements, Bank Reconciliation and Financial Reports

- Motion: Amy Ballard
- Second: Sam Hatchell
- Vote: Unanimously Approved



2. Vote to approve March 2021 Budget Adjustment Requests

BAR#	Fund Description	Reason/Type	Amount
1. BAR 2021-0030-T	24174 Carl D Perkins	Transfer	\$ -
2. BAR 2021-0031-1B	24308-CRRSA ESSER II	Initial Budget	\$299,401

- Motion: Sam Hatchell
- Second: J.R. Tarin
- Vote: Unanimously Approved

VII. Board Reports

1. Chair and Executive Committee

- Sam reported that the Executive Committee met with Jackie Price and she is enthusiastic to join the Board
- We are continuing to work on the Board Strategic Plan. The Mission-Specific Outreach Committee is taking shape. We have members who will be good to join that committee. J.R. Tarin will be taking the initiative to move this committee forward.
- Board training document was sent to Board Members by PED. Sam Hatchell mentioned that we need to remove Crystal from the Board.
- Open Meetings Act training happened last week, Ronda did attend.
- APS training did happen for Board.
- The EC moved forward with Justin's recommendation to have a consultant assist with the by-laws. For current FY, is currently doing a document review, which she will help update and finalize; and will audit the by-laws in relation to required elements.

2. Audit Committee

- No report

VIII. ACE Foundation Report

1. No report

IX. Co-Director's Report (Justin Trager and Ralph Gonzales)

Justin Trager:

1. Back to School, 1-2 students have tested positive but no spread as occurred within student body.
2. Attendance down last week from initial enthusiasm of returning after COVID closure
3. APS spring site visit took place. Justin anticipates a positive report in all areas. Particularly pleased with compliance work.
4. Industry framework work is moving forward, as well as microcredentialing.



5. Justin has applied for 2 grants, Perkins money to finish the Welding lab, also State Next Gen funds requested to assist toward Community Engagement Coordinator salary (position not yet hired); \$50K planning grant also requested.
6. Evening teacher transitioning, will be hiring 1 new teacher.

Ralph Gonzales

7. 27 vaccinated staff members, 2 not vaccinated
8. Lots of health monitoring happening.
9. Surveillance testing for students will be happening, deals with permission slips, etc., COVID related
10. Security system being installed, will need additional funds (small amount)
11. Graduation Ceremony, May 28th (see Justin's email)
12. Enrollment currently 202

X. Item's for Board Discussion and Action

1. Review Strategic Plan
 - Committee Leadership and Direction (Sam Hatchell)
 - Discussed above
2. Add new board member, Jacqueline Schlessinger
 - Motion: Tony Kocurek
 - Second: J.R. Tarin
 - Vote: Unanimously approved

Crystalin Medrano will be removed from the Board, Ronda will send Jackie a welcome email.

3. Approve FY22 budget presentation and approval (Angie Lerner)

Angie Lerner presented the proposed budget:

- No change to base teacher salaries
- Adjustment to small school
- Operational funds will go down due to number corrections, offset by State funding
- Cares Act funding will end this year, replaced by CRSSA/ESSR II
- The budget addresses an APS concern regarding % of funds devoted to instruction and classroom support. Increased to 69% in FY 22 proposed budget from 50+%.
- (Justin) Try to align budget towards priorities and strategic plan, increase in numbers of teachers, we are not doing scarcity-based budgeting, we are planning for success. Our cash carry-over has stayed almost the same and increased slightly.



- Motion: Sam Hatchell
- Second: Tony Kocurek
- Vote: Unanimous vote to conditionally approve FY 22 budget, pending final approval by the PED with possible budget changes.

4. Approval of Stipends for Hard-to-Staff Positions policy document (Justin Trager)

- Motion: Amy Ballard
- Second: Lon Freeman
- Vote: Unanimously approved

5. Approval of Procurement Policy (Justin Trager)

- Motion: Lon Freeman
- Second: Amy Ballard
- Vote: Unanimously approved

6. Review of Board Training Hours (Justin Trager)

Board is doing better on this.

XI. Items for future agenda

1. Draft of by-laws deadline will be set with consultant. Justin, Sam and consultant will address this.

XII. Next Regular Meeting, Wednesday, May 26th 7:30am

XIII. Adjournment:

1. Motion: Sam Hatchell
2. Second: Tony Kocurek
3. Vote: Unanimously approved

Adjourned at 9:10am