



**ACE Leadership High School**  
**Regular Meeting of the Governing Board**  
*May 26, 2021*  
**Minutes**

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am  
The meeting will take place at ACE Leadership High School: 1240 Bellamah Ave. NW, Albuquerque, NM

Or virtually on Zoom:

<https://zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

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**MINUTES**

- I. Call to Order for Regular Meeting: Ronda Gilliland-Lopez called the meeting to order at
  
- II. Roll Call for Quorum:  
Members Present: Ronda Gilliland-Lopez, Amy Ballard, Sam Hatchell (online), Jackie Schlesinger (online), Tony Kocurek, J.R. Tarin, Courtenay Eichorst (online)  
Members Not Present:  
Other Attendees: Dan Hill (online), Angie Lerner (online), Ralph Gonzales, Justin Trager
  
- III. Approval of Agenda (Action) as amended to include consideration for approval of year-end BAR's in addition to monthly approval
  - a. Motion: Amy Ballard
  - b. Second: Tony Kocurek
  - c. Vote: Unanimously approved
  
- IV. Approval of the April 28 Governing Board Meeting Minutes (Action)
  - a. Motion: Ronda Gilliland
  - b. Second: J.R. Tarin
  - c. Vote: Unanimously approved

Approval to amend minutes of the April 28 Governing Board Meeting (subsequent to approval)

  - a. Motion: Ronda Gilliland
  - b. Second: J.R. Tarin
  - c. Vote: Unanimously approved
  
- V. Public Comment: No public comment
  
- VI. Finance Report and Approvals (Action)

Lon Freeman presented the Financial Report. He inquired with Justin regarding spending per student and where we need to be in order to remain on a good track.

- Justin will follow up and get some comparison data from Joseph Escobedo to do the analysis.
- Board requested document to assist in reviewing financial reports, Angie Lerner will forward for distribution to the Board.
- Liquidity is excellent. Taxes and liabilities are paid.
- a. Approve April Voucher Disbursements, Bank Reconciliation and Financial Reports (Action)
  - Motion: Amy Ballard
  - Second: Lon Freeman
  - Vote: Unanimously approved

BAR's

BAR #	Fund	Description	Reason/Type	Amount
1	BAR 2021-0032-I	24101 Title I ESEA	Increase	\$ 5,000
2	BAR 2021-0033-I	23000 Non-Instructional Support	Maintenance	\$ 344
3	BAR 2021-0034-M	24301- CARES Act	Maintenance	\$ -
4	BAR 2021-0036-M	31200- Public School Capital Outlay	Maintenance	\$ -
5	BAR 2021-0037-I	31701- Capital Improvements SB-9	Increase	\$ 7,831
6	BAR 2021-0038-D	31600- Capital Improvements HB-33	Decrease	\$ (25,378)
7	BAR 2021-0039-I	29102- Private Dir Grants	Increase	\$ 2,501
8	BAR 2021-0040-I	11000- Operational	Increase	\$ 169,798
9	BAR 2021-0041-T	24301- CARES Act	Transfer	\$ -
10	BAR 2021-0042-T	24106- Entitlement IDEA B	Transfer	\$ -
11	BAR 2021-0043-IB	24307- CARES ACT GEER Social	Initial Budget	\$ 6,671

Angie Lerner presented the BAR's.

BAR 11 is a new grant for curriculum development (purchase of curriculum).

- b. Approve Budget Adjustment Requests (1-11)
  - Motion: J.R. Tarin
  - Second: Sam Hatchell
  - Vote: Unanimously Approved
- c. Blanket Approval of end of year-end BAR's (see financial report for summary of BARs)
  - Motion: Tony Kocurek
  - Second: Lon Freeman
  - Vote: Unanimously approved



## VII. Board Reports

### a. Chair and Executive Committee

- Sam Hatchell updated the Board on progress working on the by-laws. They have been reviewed by consultant, Executive Committee and Governing Board and are ready for Governing Board approval.
- Board Training deadline is June 30<sup>th</sup>. Board members need to make sure that they complete the training.
- ACE Graduation is Friday at 10:00am, Board members are encouraged to attend.

### b. Audit Committee

- Lon Freeman presented the Audit Committee report on 7 findings.
- Most findings have been cleared. Others are being addressed with identified actions and responsible parties.

## VIII. ACE Foundation Report

No report.

## IX. Co-Director's Report

Justin Trager:

- Graduation on Friday, please attend if you can
- Updated on PED review. All green except one yellow issue.
- FY22 budget submitted, adjustments happening based on APS changes.
- Hiring Social Worker, Educational Assistant
- Capital outlay finalized for solar projects. Welding also in consideration.
- Received \$50k planning grant for working with AGC.
- Consultant needs to audit old policies and by-laws.

Ralph Gonzalez:

- Finishing up capital project including fencing
- COVID surveillance contingent on State situation regarding next step. Need clear decision regarding students and whether they are virtual or in-person—some laziness has crept in. Need to increase commitment to ACE.

- 186 student enrollment. Approximately 50 are graduating, which will lower number for future. Justin stated that we likely have 2-3 years before impact to budget if enrollment does not increase. J.R. and Ronda mentioned support they can provide for recruitment.

**X. Items for Board Discussion and Action**

- a. Approve Governing Board By-laws
  - Motion: Tony Kocurek
  - Second: J.R. Tarin
  - Vote: Unanimously approved

- b. Equity Council status

ACE has a designated lead and council does exist. Their work has not been prioritized, but the plan is to launch their work with the community school council, with more formal meetings. Justin wants their work to be an authentic process and not just checking a box.

Ronda asked how we can make sure we are responding to the demographics of our school. Justin has been to anti-racism training. He is working on some training for staff, and then have conversations with community.

**XI. Items for future agenda**

- Annual open meetings act resolution
- Background and reference check policy to comply with new state law
- Wednesday June 23<sup>rd</sup> social event to celebrate Sam

**XII. Next Regular Meeting, Wednesday, June 23, 7:30am**

**XIII. Adjournment:**

- a. Motion: Tony Kocurek
- b. Second: Amy Ballard
- c. Unanimously approved

Meeting adjourned at 8:59am