



**ACE Leadership High School
Regular Meeting of the Governing Board**

February 24, 2021

Minutes

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am
*The meeting will take place at MCA/SMACNA: 4901 Chappell Drive NE, Albuquerque, NM 87107
Or virtually on Zoom:*

<https://zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

AGENDA

- I.** Call to Order for Regular Meeting:
- II.** Roll Call for Quorum:
 - Members Present: Sam Hatchell, Ronda Gilliland-Lopez, Courtenay Eichhorst, Lon Freeman, Amy Ballard
 - Members Not Present: Tony Kocurek
 - Other Attendees: J.R. Tarin (Fortis), Dan Hill (Counsel), Angie Lerner (Finance), Justin Trager (ACE), Ralph Gonzalez (ACE)
- III.** Approval of Agenda (Action)
 - a. Motion: Lon Freeman
 - b. Second: Ronda Gilliland-Lopez
 - c. Vote: Unanimously approved
- IV.** Approval of the January 27, 2021 Governing Board Meeting Minutes (Action)
 - a. Motion: Amy Ballard
 - b. Second: Sam Hatchell
 - c. Vote: Unanimously approved
- V.** Public Comment:

JR Tarin from Fortis Construction (Facebook sub) introduced himself, Senior Project Engineer. Has been working with ACE for around a year.
- VI.** Finance Report and Approvals (Action)
 - a. Vote to approve January, 2021 Voucher Disbursements, Bank Reconciliation and Financial Reports
 - Motion: Sam Hatchell
 - Second: Ronda Gilliland-Lopez
 - Vote: Unanimously approved

b. Vote to approve BARs

- 1 BAR 2021-0015-IB 24306-CARES?GEER-Hepa Filters Initial Budget \$ 5,582
- 2 BAR 2021-0016-T 24301-CARES Act Transfer \$ -
- 3 BAR 2021-0017-M 24301-CARES Act 2000 Function Maintenance \$ -
- 4 BAR 2021-0019-M 11000-Operational 1000 Function Maintenance \$ -
- 5 BAR 2021-0020-M 11000-Operational 2000 Function Maintenance \$ -
- 6 BAR 2021-0021-M 31700-Capital Improvements SB-9 Maintenance \$ -
- 7 BAR 2021-0022-M 31600-Capital Improvements HB-33 Maintenance \$ -

- Motion: Courtenay Eichhorst
- Second: Lon Freeman
- Vote: Unanimously approved

- Lon Freeman reported that there is good financial oversight happening.
- Sam Hatchell inquired regarding the liquidity ratio. Mr. Freeman reported that 5.2% is good. Ms. Lerner also stated that our liquidity is adequate to support our cash flow.
- Justin reminded us that it is also important to spend adequately to support the students. ACE will be increasing per student expenditures in the upcoming year.
- The Board inquired whether taxes were being properly withheld and paid. Ms. Lerner stated that they were.

VII. Board Reports

a. Chair and Executive Committee

- The Executive Committee reviewed the Director evaluation process. The Siembra HS process has been adapted for ACE and finalized. The EC will bring a recommendation to the Board regarding Justin's review. Board members should give feedback to the EC for consideration. Vote for renewal will occur in closed session at March Board meeting.
- Work on the by-laws is ongoing.
- We will continue tracking Board training.
- EC met with JR Tarin regarding his potential Board involvement.

b. Audit Committee

- Rescheduled for March

c. J.R. Tarin (Fortis, Inc.), ACE/Industry Projects

- J.R. has been working with Tony Beach (ACE) to work with students. The project includes training in the "construction life cycle". He has assembled a course outline and syllabus. Capstone students are working on this project as part of their transition process. They are also including visits from Union tradespeople to show them the career path.



VIII. Foundation Report (Sean Calvert)

No report.

Justin Trager reported that there was a Foundation Report (Renewal Application for Management Liability with POMS) was submitted timely. Ralph Gonzalez reported that Sean is attending a public meeting.

IX. Co-Director's Report

Justin Trager:

- Justin Trager reported that students are returning in expanded numbers. Teachers are given discretion to return students as safely possible. Capstone students will be coming in for safety training in preparation for a green build project to be conducted this term with CNM, Homewise and Future Focused Education.
- Plans are continuing to bring students and teachers back. Prioritizing teacher comfort. Hybrid learning is continuing. Mike May and Deborah Good from FFE will be starting on industry framework and micro-credentials work.
- AGC/YDI plans to teach NCCER curriculum is also continuing. Not yet approved, planning for a fall launch.
- APS Board training is almost ready (Joseph Escobedo), will update at next meeting.
- Solar request is moving through legislature; Justin thinks this will be successful. Plans for curriculum are ongoing with CNM faculty to insure good continuity.
- Hiring is continuing.
- Justin reviewed a number of legislative actions related to education.

Ralph Gonzalez:

- 201 enrolled students.
- 1 COVID case among students.
- Tool distribution continuing.
- Facilities visit was successful.
- Infrastructure improvements are continuing.
- Tiny Home project continuing, students will participate as they can do so safely.

X. Item's for Board Discussion and Action

- a. Review of Staff Professional Development plan (Justin)
- EC reviewed in detail at last meeting
 - Motion: Sam Hatchell

- Second: Courtenay Eichhorst
- Vote: Unanimously approved

b. Date of March Board Meeting (spring break conflict)

- Reschedule to March 31st

XI. Items for future agenda

- The Strategic Planning Document and Board and Committee Structure Document will be sent out to full Board for review prior to next month's Executive Committee.
- Sam will circulate Evaluation Process Planning document to Executive Committee and Justin for feedback and will bring to a future Board meeting. March Executive Committee will bring Justin in to report results after Board and Justin have reviewed, for finalization.
- Audit committee membership additions should be formalized.
- Ralph Gonzalez identified a potential parent Board member. EC can take this up at future meeting.

XII. Next Regular Meeting, Wednesday, March 31, 7:30am

XIII. Adjournment: Meeting adjourned by Sam Hatchell