



**ACE Leadership High School
Meeting of the Governing Board**
November 24, 2021

MINUTES

I. Call to Order for Regular Meeting:

II. Roll Call for Quorum:

Members Present: Ronda Gilliland-Lopez, Amy Ballard, JR Tarin, Courtenay Eichhorst, Tony Kocurek

Members Not Present: Lon Freeman, Jacqueline Schlessinger

Other Attendees: Justin Trager (ACE), Ralph Gonzales (ACE), Angie Lerner (K12 Accounting), Matt Salas (ACE), Dan Hill (Counsel)

III. Approval of Agenda (Action)

There were two amendments to the agenda: 1) approval of minutes was inadvertently omitted and needs to be added back in; 2) a small wording change for the salary schedule approval should have been for Director only, not “Curriculum and Assessment Director”.

- Motion: Amy Ballard
- Second: Tony Kocurek
- Vote: Unanimously approved

IV. Approval of Minutes

- Motion: Amy Ballard
- Second: JR Tarin
- Vote: Unanimously approved

V. Public Comment: No public comment.

VI. Public Hearing on Black Education Act

Dan Hill reviewed the reason for the policy review, as well as the policy itself. He clarified that it is not the case that there has been a problem or that anything is wrong, but rather that there was a change to statute requiring a review and changes. Justin has trained staff appropriately.

There was no public comment on the policy.



VII. Financial Report and Approvals

Angie Lerner presented the financial report, P-card statement and BARs for approval. She noted no unusual or concerning activity, with good operational balances and balanced journal entries and accounts.

She presented one BAR to transfer Cares Act funds as follows:

<u>BAR#</u>	<u>Fund Description</u>	<u>Reason/Type</u>	<u>Amount</u>
2122-0011-1B	24307-CARES Act GEERF,SEL	Initial Budget	\$6,671

- Vote to approve October 2021 Voucher Disbursements, Bank Reconciliation and Financial Reports
 - Motion: Tony Kocurek
 - Second: Courtenay Eichhorst
 - Vote: Unanimously approved
- P-card and Bank Statement Reconciliation for October 2021
 - Motion: Amy Ballard
 - Second: Tony Kocurek
 - Vote: Unanimously approved
- Vote to approve October 2021 BARs (Action)
 - Motion: Courtenay Eichhorst
 - Second: JR Tarin
 - Vote: Unanimously approved

VIII. Board Reports

- Chair and Executive Committee

Ronda reported that we are including the table with goals from the retreat in each agenda to keep us on track with addressing these.

Her thoughts are that areas for improvement include clarifying Board vs. Administrative roles.



IX. Co-Directors' Report

Justin Trager

- Staffing: Hired Education Assistant, ACE graduate, CNM student; Social Worker; Reading Interventionist starting January; Title I Math Interventionist; Evening teacher moving back to Seattle, going to move Daytime Teacher into this role in the interim; in the final stages of hiring another person. Still need Special Education and Evening instructor.
- Exhibitions went very well
- Anecdotally, teachers feel very positive about academic outcomes.
- National Conference, Justin and Deborah Good presented. 2 teachers from Austin visited ACE because they were impressed by ACE. Also featured in CTE newsletter; Matt did a radio interview.
- December meeting will include students and teachers talking about Labor Project

Ralph Gonzales

- COVID update: no spread at school even though there have been some cases.
 - 86 fully vaccinated students
 - Students can take a COVID test to stay in school.
- Enrollment: 189 with 7-8 starting Monday
 - Seeing influx from Valley and West Mesa
- Facility
 - New fence will be completed soon
 - 16-foot trailer purchased for use at school and for promotional events
 - In process of school expansion project—will install double portable and enclose outdoor area.
- Social/Emotional Student Culture
 - Not seeing a lot of the negative trends that are currently being experienced (TikTok vandalism, etc.)

Matt Salas

- Has been visiting a lot of high schools and making good connections. Influx of students came a little later than expected. Meeting with schools can increase transfer of other APS student into ACE. If they are not succeeding at another school they can come to ACE.
- Students who come in late go through an onboarding process with the administration. “You can mess up today, but tomorrow is a new day”.
- Exhibitions were held recently. Difficult to put together logistically. Twenty industry partners participated on site. Over 40 family members attended. Did a plus/delta to learn from the experience. Good feedback from visitors and judges.
- Brought community partners in to set up projects.



X. Items for Board discussion and action

- Proposed changes to Director Salary Schedule (Justin)

Justin Trager presented that ACE is currently not competitive with APS salaries for some positions. He would like to raise the pay in order to be competitive. He presented the schedule based on years of experience. This will not be negative in terms of budget. Current staff will be adjusted as required.

- Motion: Tony Kocurek
- Second: JR Tarin
- Vote: Unanimously approved

- Approve Black Education Act language and compliance requirements
 - Motion: JR Tarin
 - Second: Amy Ballard
 - Vote: Unanimously approved

XI. Items for Future Agenda

- Resolution on cash carryover (Justin will present at December meeting)
- Financial reporting from Foundation
- Mission success and Performance Framework follow up

XII. Board Training – Dr. Joseph Escobedo presented on the Board role in the Performance Framework

Dr. Escobedo was very complimentary to the running of the Board and appreciates the deliberate focus on CTE, recruitment efforts and exemplary financial documents. He reminded the Board to focus on how we measure the success of our mission, and to be intentional about integrating information from the Performance Framework.

XIII. Next Regular Meeting: December 15, 2021

XIV. Adjournment:

- Motion: JR Tarin
- Second: Amy Ballard
- Vote: Unanimously approved