



**ACE Leadership High School
Regular Meeting of the Governing Board
Wednesday, November 18, 2020
*Minutes***

I. Call to Order for Regular Meeting: Chairman Hatchell called the meeting to order at 7:33am.

II. Roll Call for Quorum:

Members Present: Sam Hatchell, Chairman
Ronda Gilliland-Lopez
Amy Ballard
Lon Freeman

Members Not Present: Crystalin Medrano, Governing Council Member
Anthony Kocurek, Governing Council Member
Courtney Eichhorst, Governing Council Member

Other Attendees: Sean Calvert, ACE Foundation
Justin Traeger, ACE High School
Ralph Gonzales, ACE High School
Angie Lerner
Dan Hill

III. Approval of Agenda (Action)

- Motion: Ronda Gilliland-Lopez
- Second: Sam Hatchell
- Vote: Unanimous approval

IV. Approval of the October 23rd, 2020 Governing Board Meeting Minutes (Action)

- Motion: Lon Freeman
- Second: Ronda Gilliland-Lopez
- Vote: Unanimous approval

V. Public Comment:

- No public comment

VI. Finance Report and Approvals (Action)

Ms. Lerner presented the financial reports.

- a. Vote to approve October, 2020 Voucher Disbursements, Bank Reconciliation and Financial Reports
 - Motion: Lon Freeman
 - Second: Sam Hatchell
 - Vote: Unanimous approval

Ms. Lerner presented the following BAR's:

BARs

BAR #	Fund	Description	Type	Amount
1	001-749-2021-0007-M	24101- Title I	Maintenance	NA
2	0001-749-2021-009-T	24101- Title I	Transfer	NA

- b. Vote to approve BARs
 - Motion: Ronda Gilliland-Lopez
 - Second: Amy Ballard
 - Vote: Unanimous approval

Other items

Working on grant for Internet hotspot access since they are working remotely due to COVID.

ACE is in a good financial position in anticipation of potential State budget cuts.

VII. Board Reports

- a. Chair and Executive Committee

Chairman Hatchell updated the Board on Executive Committee activities

- Updating of bylaws for Board comment and approval
- Awaiting final report from Board Retreat with strategic plans, Chairman Hatchell will send out when available.
- Recruitment for Board and Committees ongoing



b. Audit Committee

- Exit audit will be released in January or February (Angie Lerner)

VIII. Foundation Report

Sean Calvert reported that the Foundation is currently holding quarterly meetings.

Angie Lerner reported there was an audit finding related to the Foundation. She will forward to Sean.

IX. Co-Director's Report

Justin Traeger reported:

- We will get information regarding the charter renewal on Monday. APS Board vote will occur in December. He will do brief presentation about ACE's challenges and successes.
- Students did presentations, also planning more involvement between students and industry.
- Finalizing School's strategic plan. Should be available for Board review in January.
- Good meeting with AGC and future projects.
- Plan to provide tool kits to all ACE students.
- Working on various legislative efforts related to funding sustainability.
- Good media coverage in Las Cruces outlets related to student and family health during COVID. Can be used for recruitment efforts.
- Facility update: complete shutdown for end of trimester, through December due to COVID concerns. No staff or students will be on campus.

Ralph Gonzales reported:

- Safety audit conducted. Will receive feedback. Working on installation of safety equipment including alarm system.
- Electro-static system for COVID disinfecting is being acquired.
- Will be holding flu clinic for 20-25 ACE and other charter school families. Food will also be distributed.
- 39 students dis-enrolled, some going to night program. Currently at 218 students enrolled as of today.
- Social-Emotional learning projects with friends and family members are in the planning stages.

X. Items for Board Discussion and Action

- a. Board Training: Performance Framework

- Justin has reached out to Joseph Escobedo regarding training and will provide information to Executive Committee.
- b. Co-Director Performance Evaluation
 - Will use framework to complete this. In the long-term a goal is to create or own framework. This will be developed in Executive Committee and brought to Board for approval.
- c. Board Retreat Follow-up
 - Member recruitment: Need to recruit Board members.
 - Board Development: Based on Board Retreat, there are plans to establish a Board Development Committee and a Mission-Specific Outreach Committee. Amy Ballard reported that Mike May of Future Focused Education will join MSOC. Justin reported that he may also have a member for MSOC.

XI. Items for future agenda

XII. Next Regular Meeting, Wednesday, December 16th, 2020, 7:30am

XIII. Adjournment: Chairman Hatchell adjourned the meeting at 8:51am

- a. Motion: Amy Ballard
- b. Second: Sam Hatchell
- c. Vote: Unanimous Approval